



**DEFENSE LOGISTICS AGENCY  
HEADQUARTERS  
8725 JOHN J. KINGMAN ROAD  
FORT BELVOIR, VIRGINIA 22060-6221**

28 September 2021

MEMORANDUM FOR STEVEN LEFCZIK, AMERICAN PRECISION GEAR COMPANY,  
CAGE 18131

SUBJECT: APPROVAL TO ACCESS DLA EXPORT-CONTROLLED DATA

The Defense Logistics Agency (DLA) limits distribution of export-controlled technical data under the control of DLA to DLA suppliers that have an approved US/Canada Joint Certification Program (JCP) certification, and meet the DLA-specific requirements for accessing unclassified export controlled military critical technical data managed by DLA. These requirements are detailed at <https://www.dla.mil/HQ/LogisticsOperations/EnhancedValidation/>.

This memorandum serves as your record that you currently meet the DLA-specific requirements for accessing unclassified export-controlled military critical technical data managed by DLA.

This approval is valid for three years from the date of this letter and is contingent upon your compliance with trade security laws and DLA policy. DLA policy prohibits, inter alia, the downloading of technical data identified as export-controlled from cFolders to locations outside of the United States or its outlying territories without DLA's prior consent. The only exception to this rule is that Canadian firms with active Joint Certification Program (JCP) certificates may download technical data identified as export-controlled to Canada without DLA's prior consent. The use of virtual private networks and other services that mask a user's IP address when accessing cFolders is also prohibited without DLA's prior consent.

After you receive this letter please note it takes up to 3 business days for the DLA systems to update the permission settings. If you are unable to access the data via cFolders after that time, additional assistance will be available via the DLA Enterprise Helpdesk (EHD) at: 1-855-352-0001. Refer to <https://www.dibbs.bsm.dla.mil/Refs/TechData/>. The HQ DLA Data Custodian Team will be unable to respond to any follow-on emails for cFolders access.

Thank you,

*HQ DLA Data Custodian Team*

HQ DLA DATA CUSTODIAN TEAM  
Logistics Operations  
HQ Defense Logistics Agency